Overview – part A (worth 25% of unit mark)

- Select and report on six resources suitable for undergraduate students
- Resources must relate to a topic provided by your tutor
- Ensure no duplication of resources with other team members
- Due week beginning Monday 30 May
- 2000 words

Assignment purpose

You are part of a group of information professionals who have been commissioned by Monash University Library to compile:

- a list of relevant resources to introduce other undergraduates to a particular topic area
Topics

• Your tutor will assign a topic to your group

• Each individual student must then identify and recommend, for inclusion in the resource kit, six relevant resources concerning that topic

Resources

• Two (2) books from amongst those already held by the Monash Library

• Two (2) web sites

• Two (2) articles (not book reviews!) retrieved from the Expanded Academic database held by the Monash Library

Part A - task 1

For each kind of resource, write about 500 words, in your own words, that provide:

– a description of the items in question, why they are suitable resources for inclusion in the topic resource kit, and how they complement those chosen by the team as a whole

– the strengths and weaknesses of each resource in terms of its level of accessibility, authority, the way in which information is organised within it, its relevance to the chosen audience(s), and any other information management issues that you may choose to highlight
Part A - task 2

Write about 500 words, in your own words:
- describing the process by which you went about identifying your six recommended resources
- discussing any important issues that arose along the way (e.g., the need to modify your initial search terms)

Part A - task 3

Include as appendices the following:
- a copy of the frontispiece, verso and table of contents of the books that you have recommended
- a complete copy of the articles that you have recommended

Part A - task 3

Include as appendices the following:
- a copy of the home page of the web sites that you have recommended
- a reference list providing correct bibliographical details for all resources mentioned, including their current location (e.g., URL or Monash library holding details), consistent with the SIMS Style Guide (pp. 7-9)

Part A is an individual assignment

- that requires you coordinate your efforts with others in your team
- Students will submit their assignments individually, after ensuring that there is no duplication with any of the resources discussed by others in their group

Correct bibliographical details

**Book**

Author(s) (Date). *Title in italics*. Place of publication: Publisher.

**Article**

Author(s) (Date). Article title. *Journal title in italics*, Volume number in italics, Issue number, Pagination.

Correct bibliographical details - books

**Book**


**Book, new edition**

### Correct bibliographical details - articles

**Journal article, one author:**


**Journal article, multiple authors:**


### Correct bibliographical details - WWW

**Title**. (Date). [On-line]. Date of access: URI.


### Correct bibliographical details - WWW

**World Wide Web journal paper:**

Authors (Date). Article title. *Journal title in italics*, Month. Date of access: URI.

Overview – part B (worth 10% of unit mark)

- Participate in group presentation of resource kit in your lab/tute
- Introduce and discuss the topic, including brief mention of a few individual resources (one per team member)
- Due week beginning Monday 23 May

Let’s try this topic – the Friends TV show

- Search in the library catalogue (Voyager)
- Search in Expanded Academic
- Search on the WWW

Searching strategies

- Think of appropriate keywords (including synonyms)
- Use filters where possible to limit your search
- Think laterally
- When in doubt, browse the shelves
- Follow leads from other sources (bibliographies, footnotes)